

Circular no: AVPPL/MARINE/06/2024
Dated: 08th July-2024

To,
Shipping Agents,
Adani Vizhinjam Port Private Limited.
Vizhinjam, Thiruvananthapuram, Kerala.

TRADE CIRCULAR NO: 06/2024

**LETTER OF APPOINTMENT OF AGENCY-
UNDERTAKING LETTER : GAZETTE NOTIFICATION NO. MSL-2(1)2005-IV**

Dear Sirs,

This is to inform you that as per the circular from the Ministry of Shipping vide MSL-2(1) 2005-IV dated 25.05.2012 regarding Merchant Shipping (Regulation of Entry of ships into Ports, Anchorage and Off shore facilities) Rule 2012 issued by the Ministry of Shipping, Letter of appointment as Vessel agent by the ship owner / Operator will be a mandatory declaration document for all vessels calling Vizhinjam international Seaport.

In view of the above it is requested to provide 'Letter of Appointment' as Vessel agent by the ship owner/ Operator with declaration documents while declaring vessels. Format of the appointment letter is enclosed for forwarding to your principals.

You are requested to inform your principals accordingly. Your kind support and cooperation in this regard will be highly appreciated.

For, Adani Vizhinjam Port Pvt Ltd.



Capt. Tushar Kinikar
Head Marine Services & PFSO
Adani Vizhinjam Port Pvt. Ltd.

CC: CEO Desk

Adani Vizhinjam Port Pvt Ltd
Port Operation Building,
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CIN: U61200GJ2015PTC083954

Registered Office:
Adani Corporate House, Shantigram, Near Vaishno Devi Circle, S. G. Highway, Khodiyar, Ahmedabad-382421



Sub : Merchant Shipping (Regulation of Entry of Ships into Ports, Anchorages and Offshore facilities) Rules, 2012

The Merchant Shipping (Regulation of Entry of Ships into Ports, Anchorages and Offshore facilities) Rules, 2012 has been published in the Gazette of India G.S.R. 311(E) on 20th April, 2012. The said Notification is being laid on the Table of each House (Lok Sabha and Rajya Sabha). A copy of the Notification, both in **Hindi** and **English** is forwarded herewith for information.

(Ash Mohomad)

Asstt. Director General of Shipping

Encl: a/a

To

1. The Principal Officer, Mercantile Marine Department, Mumbai/Kolkatta/Chennai/Kandla/Kochi.
2. The Surveyor-In-Charge, Mercantile Marine Department, Goa/Haldia/Jamanagar/New Mangalore/Noida /Paradip/Port Blair/Tuticorin/Visakhapatnam.
3. The Chairman, Central Board of Excise and Customs, Ministry of Finance, Department of Revenue, North Block, New Delhi.
4. The Indian Coast Guard, Ministry Of Defence, GOI, Coast Guard Headquarters, National Stadium Complex, New Delhi 110 001.
5. The Indian Navy, Integrated Headquarters of Ministry of Defence (Navy), Sena Bhawan, New Delhi-110011.
6. The Shipping Corporation of India Ltd., (SCI) Shipping House, 245, Madame Cama Road, Mumbai – 400 021.
7. The Maharashtra Maritime Board/Gujarat Maritime Board/Tamil Nadu Maritime Board/ The Capt. of Ports Department-Panaji.

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8. The Dy. Conservator, Chennai Port Trust/ Cochin Port Trust/Ennore Port Trust/Jawaharlal Nehru Port Trust/Kandla Port Trust/Kolkata Port Trust/Mormugao Port Trust/Mumbai Port Trust/New Mangalore Port Trust/Paradip Port Trust/Tuticorin Port Trust/ Visakhapatnam Port Trust.
9. The Managing Director, Indian Ports Association (IPA),
1st flr, South Tower, NBCC Place, Bhisam Pitamah Marg, Lodi Road,
New Delhi-110 003.
10. The Secretary, Indian National Shipowners' Association,
22 Maker Tower F (2nd Floor), Cuffe Parade, Mumbai – 400 005.
11. The Director, Foreign Owner Representatives & Shipmanagers Association (FOSMA),
1517, Maker Chamber V, Nariman Point, Mumbai 400 021.
12. The Indian Coastal Conference Shipping Association,
Scindia House, Basement, N. M. Marg, Ballard Estate, Mumbai 400 001.
13. The Secretary, Maritime Association of Shipowners, Shipmanagers & Agents (MASSA),
Mackinnon Mackenzie Building, 1st Floor, 4, Shoorji Vallabhdas Marg, Ballard Estate,
Mumbai – 400 001.
14. The President, Indian Register of Shipping (IRS),
52A, Adi Shankaracharya Marg, Opp. Powai Lake, Powai, Mumbai- 400 072.
15. Det Norske Veritas AS (DNV),
Veritasveien-1, PO Box. 300, N-1322, Hovik, NORWAY
16. Germanischer Lloyd (GL),
Vorsetzen-35, D-20459 Hamburg, 20416 Hamburg, PO Box 11 1606, GERMANY
17. Lloyd's Register (LR), 71 Fenchurch Street, London, EC3M 4BS
18. Bureau Veritas (BV),
17 bis, Place des Reflets, La defense 2, 92400 Courbevoie, Cedex 44 92077, Paris-La-
Defense, France
19. Nippon Kaiji Kyokai (NKK),
4-7 Kioi-Cho, Chiyoda-Ku, Tokyo 102-8567, JAPAN
20. American Bureau of Shipping (ABS),
ABS Plaza, 16855 Northchase Drive, Houston, TX 77060, USA
21. Korean Register of Shipping (KRS),
90, Gajeongbukno, 23-7 Jan-dong Yuseong-gu, Daejeon, Republic of Korea.
22. RINA Societa per zioni,
Via Corsica 12, Genova, GE 16128, ITALY

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23. Russian Maritime Register of Shipping,
8, Dvortsovaya Naberezhnaya, St. Petersburg, 191186, RUSSIA
24. The Nautical Adviser to the Government of India
25. The Chief Surveyor with the Government of India
26. The Chief Ship Surveyor
27. DDG-Coastal
28. DDG-SD
29. Computer Cell to upload on DGS website

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10. ऐसी विद्यमान संरक्षा और क्षतिपूर्ति पालिसियां जो समुद्रीय दावों के प्रति जलयानों को बीमा सुरक्षा प्रदान करती हैं, रद्द हो गई हैं, निलंबित कर दी गई हैं या अन्य किसी कारण से अकृत और शून्य हो गई हैं तो प्रचालक तुरन्त ही जलयान के लिए एक नई संरक्षा तथा क्षतिपूर्ति तथा बीमा पॉलिसी लेगा और इस नई या नवीकृत बीमा पॉलिसी की प्रति अपने निकटतम पत्तन प्राधिकारी को प्रस्तुत करेगा।
11. समुद्रीय दावों के लिए बीमा प्रमाण पत्र तथा संरक्षा और क्षतिपूर्ति बीमा पालिसी मूल रूप में या अनुप्रमाणित प्रति और वर्गीकरण प्रमाण पत्र मूल रूप में पोत पर रखा जाएगा एवं निरीक्षण के लिए उपलब्ध कराया जाएगा।
12. पत्तन प्राधिकारी जलयान की बीमा पालिसी और वर्ग प्रमाण पत्र की विधिमान्यता सत्यापित करेंगे और ये दस्तावेज पोत पर रखे जाएंगे।
13. यदि आवश्यक समझे तो भारतीय तटरक्षक बल और भारतीय नौसेना भी ऐसे जलयान की संरक्षा और क्षतिपूर्ति बीमा तथा वर्गीकरण सोसाइटी के नाम को चेक और सत्यापित कर सकेंगे। यदि जलयान के पास विधिमान्य संरक्षा और क्षतिपूर्ति बीमा तथा वर्गीकरण का प्रमाण पत्र नहीं है तो इस मामले की रिपोर्ट अधिनियम के अधीन समुचित कार्रवाई के लिए तत्काल पोत परिवहन महानिदेशालय को दी जाएगी।

[फा. सं. एस.आर.-12020/2/2011-एमजी]

एम.सी. जौहरी, संयुक्त सचिव

MINISTRY OF SHIPPING

NOTIFICATION

New Delhi, the 20th April, 2012.

G.S.R. 311(E).— In exercise of the powers conferred by section 457 of the Merchant Shipping Act, 1958, the Central Government hereby makes the following rules, namely :-

1. **Short title and commencement.**— (1) These rules shall be called the Merchant Shipping (Regulation of Entry of Ships into Ports, Anchorages and Offshore facilities) Rules, 2012.

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(2) They shall come into force on the date of their publication in the Official Gazette:

Provided that these rules shall apply, to the vessels which are chartered before the commencement of these rules, after the expiry of a period of sixty days from the date of their commencement:

Provided further that these rules shall not apply to warships such as naval ships, auxiliary naval ships and vessels owned or operated by a State and used for the time being for non-commercial purposes or for public service purposes.

2. **Definitions.**— (1) In these rules, unless the context otherwise requires:-
- (a) "Act" means the Merchant Shipping Act, 1958 (44 of 1958);
 - (b) "Maritime Claims" means the Claims as defined under article 2 and article 3 of the Convention on Limitation of Liability for Maritime Claims, 1976;
 - (c) "Port Authority" means the Port Conservator or the Port Officer as defined in the Indian Ports Act, 1908;
 - (d) "Port facility" means any area of land or water, or land and water within a port including without limitation any buildings, installations, terminals, floating terminals and transportation facilities, shipyards, ship repair yards or equipment in or on the relevant area used either wholly or partly in connection with the loading or unloading of goods to or from ships, the moving of passengers to or from ships, or for maintenance, repair and or anchorage of ships or for the provision of services to ships;
 - (e) "Protection and indemnity insurance" means insurance with or without deductibles, and comprising of the indemnity insurances provided by the members of the International Group of Protection and Indemnity Clubs or such other Insurance Company as authorised from time to time by the Government of India;
 - (f) "Operator" means the owner of the ship or any other organisation or any person authorized in this behalf for the operation of the ship;

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- (g) "Shipping agent" means any person or commercial enterprise arranging and causing the transportation of cargo or passengers, providing information, preparing for and carrying out the sale or purchase or lease contracts for and on behalf of the ship owners, masters, operators or charterers of the vessels by the agreements they enter into, carrying out all the services and fulfilling the liabilities for such persons and parties duly acting for profit;
- (2) words and expressions used but not defined in these rules, and defined in the Act, shall have the same meanings respectively, assigned to them in the Act.
3. Any vessel of three hundred tons gross or more, other than Indian ship, entering into or sailing out of ports, terminals, anchorages or seeking port facilities or Indian offshore facilities in Indian territorial water shall be in possession of the insurance coverage against maritime claims and established policies and procedures for their supervision.
4. If such vessel, is
- (i) an oil product or chemical tanker more than twenty years old; or
 - (ii) a general cargo ship or bulk carrier or offshore support vessel or passenger vessel or any other type of cargo vessel more than twenty five years old; or
 - (iii) a liquefied natural gas or liquefied petroleum gas tanker more than thirty years old;
- it shall be classed with a classification society which is a member of the International Association of Classification Societies or with a recognised organisation duly authorised by Indian maritime administration.
5. The operator of the vessels other than Indian vessels shall have a valid protection and indemnity insurance policy against maritime claims to enter into the Indian coastal waters.
6. The insurance referred to in rule 3 and rule 4 above, shall cover maritime claims subject to the Convention on Limitation of Liability for Maritime

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Claims, 1976. The amount of the insurance for a ship per incident shall not be less than the maximum amount for the limitation of liability as laid down in the Protocol of 1996 amending the Convention on Limitation of Liability for Maritime Claims of 1976.

7. The operator of the vessel which intends to enter into the Indian territorial waters or Indian port facilities or Indian offshore facilities for any purpose shall submit either himself or through his shipping agent, forty-eight hours before entering a port or offshore facilities or before entering into the Indian territorial waters, whichever is earlier, the copies of the insurance policy and the Certificate of Class of the vessel to the concerned Port Authority.
8. Where the copies of the documents mentioned in the rule 7 are to be filed through the shipping agent, the operator shall submit a signed declaration duly authenticating that:-
 - (i) appointment of the shipping agent is valid from the time vessel enters Indian coastal waters and shall remain valid till the vessel leaves Indian coastal waters; and
 - (ii) the certificates submitted are true and correct to the best of his knowledge and belief.
9. The operator shall ensure that the insurance policy and the Certificate of Class remains valid during the vessels stay in the port areas or offshore terminal under the jurisdiction of India or areas in the coastal waters of India.
10. Where the existing protection and indemnity policies providing insurance coverage for vessels against maritime claims have been cancelled, suspended or become null and void for any reason whatsoever, the operator shall forthwith obtain a new protection and indemnity insurance policy for the vessel and submit a copy of such new or renewed insurance policy to the nearest Port Authority.
11. The insurance certificate and protection and indemnity insurance policy for maritime claims, in original or a certified copy and Certificate of Class in original, shall be kept on board and available for inspection.

12. The Port Authority shall verify the validity of the insurance policy and the Certificate of Class of the vessel and these documents shall be kept on board.
13. The Indian Coastguard and Indian Navy may also check and verify the protection and indemnity insurance and the name of Classification Society of the vessel, if considered necessary. If the vessel is not in possession of a valid protection and indemnity insurance and certificate of class, the matter shall be reported to the Directorate General of Shipping immediately, for appropriate action under the Act.

[F. No. SR-12020/2/2011-MG]

M. C. JAUHARI, Jr. Secy.

ON OWNER / OPERATOR'S LETTER HEAD

Date : _____

To

The Director General of Shipping
9th Floor Beta Building,
i-Think Techno Campus, Kanjurmarg (East),
Mumbai - 400 042 (India)

Respected Sir,

Ref : Gazette Notification No. MSL – 2(1) 2005-IV Dated 28.05.2012

We as **Operator / Owner (Pls delete which is not applicable)** of the vessel M/V/T _____, entering the Indian ports for discharging / Loading of _____ cargo hereby confirm our compliance & are pleased to advise as follows :-

1. Our vessel M/V/T _____ arriving at the discharge port of India is less than 25 year old (clause 4 para ii of the subject notification)
2. Our vessels are listed & under classification society conforms to International Association of Classification Society (Clause 4 of the subject notification)
3. Hereby confirm that our vessel are covered under Protections & Indemnity policy for Maritime claims
4. The Agents _____ are appointed to acts as the vessel agent form the time the vessel enters the Indian coastal waters & shall remain responsible till the time the vessel leaves the Indian coastal waters (Clause 8 para I of the subject notification)
5. The certificates submitted are true & correct to the best of our knowledge & belief (clause 8 para ii of the subject notification)
6. The relevant copies will be provided to the local port authorities through the local shipping agents.
7. The vessel will be keeping the originals of the insurance policy and certificate of class, onboard, for verification by the port authority & by the Indian coastguard & Indian navy if deemed necessary (clause 12 & 13 of the subject notification)

Thanking you for your kind co operations

Yours Faithfully

(Name of Company)

As **Owner / Operator (Pls delete which is not applicable)**

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